

15 January 2025

Our Ref Council Tax Setting Committee 23
January 2025
Contact. Committee Services
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To: Members of the Committee: Councillors Ian Albert (Chair), Val Bryant (Vice-Chair),
Ruth Brown, Ralph Muncer and Alistair Willoughby

Substitutes: Councillors David Barnard, Rhona Cameron, Lisa Nash, Sean Nolan,
Stewart Willoughby and Paul Ward

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE COUNCIL TAX SETTING COMMITTEE

to be held in

**ROOM 2, DISTRICT COUNCIL OFFICES, LETCHWORTH
GARDEN CITY, SG6 3JF**

On

THURSDAY, 23RD JANUARY, 2025 AT 5.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 29 JANUARY 2024	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 29 January 2024.	(Pages 5 - 8)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. COUNCIL TAX BASE 2025/26	REPORT OF THE SERVICE DIRECTOR – CUSTOMERS To set the Council Tax Base for 2024/2025 in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 and the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 (the Regulations).	(Pages 9 - 18)

7. NATIONAL NON-DOMESTIC RATE RETURN 1 (NNDR1) - 2025/2026
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS

(Pages
19 - 24)

To inform Members of the reporting processes for the NNDR 1 Return and to approve the Draft NNDR1 Return for 2025/2026.